

**WAC 132M-113-010 Student's access to records.** (1) When a student enrolls at the college and submits the required data for academic and personal records, there is an assumption of trust placed in the college as custodian of this data. The college policy is that "education records," as defined at 20 U.S.C. §1232g (a)(4), shall remain confidential, except as otherwise specified in this chapter. The college fully subscribes to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. §1232g.

(2) Students may inspect and review the contents of their education records upon request to the appropriate record custodian. Students should submit a written request to the college individual or office having custody of the particular record which identifies as precisely as possible the record(s) the student wishes to inspect. The review must be conducted within forty-five days of the request. A college individual or office which is unable to comply with a student's request within the time period stated above shall inform the student of that fact and the reasons in writing.

(3) Where requested records or data include information about more than one student, the student shall be entitled to inspect and review only that part of the record or data that pertains to the student.

(4) Recommendations, evaluations, or comments concerning a student, which are provided in expressed or implied confidence as between the author and the recipient, shall be made available to the student except as provided in WAC 132M-113-015.

[Statutory Authority: RCW 28B.50.140, 20 U.S.C. ss 1232g and chapter 34.05 RCW. WSR 92-09-093, § 132M-113-010, filed 4/17/92, effective 5/18/92. Statutory Authority: RCW 28B.50.140(113) [28B.50.140]. WSR 81-22-076 (Order 81-1, Resolution No. 81-1), § 132M-113-010, filed 11/4/81.]